

Coronavirus Policy

Henshaw Safety & Training Solutions (HSTS) recognises its responsibility for the health, safety and welfare of its Employees and its Clients. This policy has been written to protect all stakeholders and assure HSTS Limited is acting responsibly in accordance with Government and NHS advice.

Visiting Sites

- HSTS will not attend the site if they have visited countries outside the UK and Northern Ireland within the last 14 days or been in contact with others who have visited these areas within the last 14 days.
- HSTS will not attend site if they have any of the following symptoms or been in contact with anyone who has the following symptoms:
 - Cough
 - High-Temperature
 - Shortness of breath
 - Flu-like symptoms
- When presenting with these symptoms or in contact with such medical advice will be sought and will be unable to return to work until given medical clearance to do so.
- Following confirmation of an affected employee, HSTS shall comply with the Company risk assessment and procedures.
- All HSTS employees will be issued with a procedure detailing good personal hygiene and good manufacturing practice.
- All HSTS employees will be issued with the relevant PPE: Disposable Face Mask, Disposable Gloves and Hand Sanitiser.
- Personal Protective Clothing supplied by HSTS will be laundered at a temperature to ensure viral denaturation.
- HSTS will ensure that they comply with the protocol established at the visiting site.
- HSTS will request their clients inform them of any incidences of Covid-19.

Signed: *Marcia Henshaw*
(Technical Director)

Signed: *Liam Henshaw*
(Sales Director)

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